

**Bexar County
Emergency Services District No. 1
Meeting Minutes
April 20, 2016
6:00 P.M.**

The Bexar County Emergency Services District No. 1 conducted a Board Meeting at the Bexar County Emergency Services District No. 1 Office, located at 8275 FM 78, Suite 2, Converse, Texas 78109. The following was discussed;

1. Commissioner Hogan called the Bexar County Emergency Services District No. 1 Meeting to Order at 6:10 P.M. and established a quorum. Commissioners' Maldonado and Mora were unable to attend.
2. Citizen Forum (3 minute time limit per individual). There weren't any citizens signed up to speak during this segment.
3. Approval of the minutes from the February 3, 2016 meeting. (No meeting held in March). Commissioner Guerra made a motion to approve the minutes. Commissioner Ortiz seconded the motion. Motion carried by a 3/0 vote in favor of.
4. Presentation by Mr. Kyle Coleman, Bexar County Emergency Management Coordinator, on the duties that the Bexar County Commissioners have tasked him with to assist ESD's. (A short question and answer session may follow). This item was deferred as Mr. Coleman was unable to attend.
5. Discussion and appropriate action on obtaining a credit card for the District. Commissioner Ortiz made a motion to obtain a credit card for the District. Commissioner Guerra seconded the motion. Motion carried by a 3/0 in favor of.
6. Presentation to the Board by Commissioner Hogan related to approval of an agreement with ESD No. 11 to share facilities. Commissioner Hogan spoke to the Board about negotiating an agreement with ESD No. 11 to share facilities.
7. Discussion and appropriate action on approving an Interlocal Agreement with the County of Bexar for purchasing office supplies. Commissioner Ortiz made a motion to approve the Interlocal Agreement with the County of Bexar. Commissioner Guerra seconded the motion. Motion carried by a 3/0 vote in favor of.
8. Chief's Report. The Chief reported that it had been a quiet month until the recent rain and hail storm in mid-April.
9. Financial Report.
 - a. Review of the Financial Reports for the District. The Board reviewed the financial reports of the District and verified the revenues received over the past month.

- b. **Approval of payments for the District. Commissioner Ortiz made a motion to approve the payments for the District. Commissioner Guerra seconded the motion. Motion carried by a 3/0 vote in favor of.**
10. **Determine date, time and possible agenda items for the next Board meeting. The next meeting is tentatively scheduled for May 18, 2016.**
11. **Adjourn. With all business completed, Commissioner Guerra made a motion to adjourn. Commissioner Ortiz seconded the motion. Motion carried by a 3/0 vote in favor of. Meeting was adjourned at 6:39 P.M.**

ATTEST:

Ms. Yolanda Mora
Secretary

Ms. Gloria Salinas
Administrator