

**Bexar County  
Emergency Services District No. 1  
Meeting Minutes  
February 3, 2016  
6:00 P.M.**

The Bexar County Emergency Services District No. 1 conducted a Board Meeting at the Bexar County Emergency Services District No. 1 Office, located at 8275 FM 78, Suite 2, Converse, Texas 78109. The following was discussed;

1. Commissioner Hogan called the Bexar County Emergency Services District No. 1 Meeting to Order at 6:02 P.M. and established a quorum. Commissioner Maldonado and Commissioner Ortiz were unable to attend.
2. Citizen Forum (3 minute time limit per individual). There weren't any citizens signed up to speak during this segment.
3. Approval of the minutes from the January 6, 2016 meeting. Commissioner Guerra made a motion to approve the January 6, 2016 meeting. Commissioner Mora seconded the motion. Motion carried by a 3/0 vote in favor of.
4. Presentation by Mr. Kyle Coleman, Bexar County Emergency Management Coordinator, on the duties that the Bexar County Commissioners have tasked him with to assist ESD's. (A short question and answer session may follow). Mr. Coleman was unable to make the meeting.
5. Update on the County seminar held on January 23<sup>rd</sup> to ensure that the Board members received their training as required by the State. Commissioner Hogan gave a brief talk about the seminar and explained that those who did not attend this seminar can participate in a Webcast online sponsored by SAFE-D that can be taken over the internet so that they can complete their hours as required by the State.
6. Chief's Report. Chief Wendt was unable to make the meeting.
7. Financial Report.
  - a. Review of the Financial Reports for the District. The Board reviewed the Financial Reports for the District.
  - b. Approval of payments for the District. Commissioner Mora approved the payments for the District. Commissioner Guerra seconded the motion. Motion carried by a 3/0 vote in favor of. A motion by Commissioner Mora was made to authorize 2<sup>nd</sup> quarter payment the City of Converse (our Service Provider) in the amount of \$146,498.50. Commissioner Guerra seconded the motion. Motion was carried by a 3/0 in favor of.

8. Determine date, time and possible agenda items for the next Board meeting. The next Board meeting is tentatively scheduled for March 2, 2016. An agenda item for the next meeting will be on obtaining a credit card for the District.
9. Adjourn. Commissioner Mora made a motion to adjourn the meeting. Commissioner Guerra seconded the motion. Motion carried by a 3/0 in favor of. Meeting was adjourned at 6:19 P.M.

**ATTEST:**

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**Ms. Gloria Salinas**  
**Administrator**

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**Ms. Yolanda Mora**  
**Secretary**