

**Bexar County
Emergency Services District No. 1
Meeting Minutes
June 15, 2016
6:00 P.M.**

The Bexar County Emergency Services District No. 1 conducted a Board Meeting at the Bexar County Emergency Services District No. 1 Office, located at 8275 FM 78, Suite 2, Converse, Texas 78109. The following was discussed;

1. Commissioner Hogan called the Bexar County Emergency Services District No. 1 Meeting to Order at 6:05 P.M. and established a quorum. Commissioners' Mora and Maldonado were unable to attend.
2. Citizen Forum (3 minute time limit per individual). There weren't any citizens signed up to speak during this segment.
3. Approval of the minutes from the April 29, 2016 meeting. (May meeting was cancelled). Commissioner Ortiz made a motion to approve the minutes. Commissioner Guerra seconded the motion. Motion carried by a 3/0 vote in favor of.
4. Presentation by Mr. Kyle Coleman, Bexar County Emergency Management Coordinator, on the duties that the Bexar County Commissioners have tasked him with to assist ESD's. (A short question and answer session may follow). This item was deferred.
5. Chief's Report. Chief Wendt of the Converse Fire Department informed the Board that the latest ISO report had been received.
6. Review and discussion on the District's FY 2015 Annual Audit Report.
 - a. Retroactive approval of the FY Annual Audit Report. Commissioner Guerra made a motion to approve the FY 2015 Annual Audit Report. Commissioner Ortiz seconded the motion. Motion carried by a 3/0 vote in favor of.
 - b. Retroactive approval for the District's Administrator to submit the FY 2015 Report as required by State Law to the County Auditor's Office. Commissioner Ortiz made a motion to submit the Audit Report to the County Auditor's office. Commissioner Guerra seconded the motion. Motion carried by a 3/0 vote in favor of.
7. Financial Report.
 - a. Review of the Financial Reports for the District. The Board reviewed the financial reports of the District.

- b. Approval of payments for the District. Commissioner Guerra made a motion to approve paying the bills for the District. Commissioner Ortiz seconded the motion. Motion carried by a 3/0 vote in favor of.
 - c. Approval to pay the quarter payment to City of Converse. (Service Provider). Commissioner Guerra made a motion to approve the quarterly payment to the City of Converse for services provided. Commissioner Ortiz seconded the motion. Motion carried by a 3/0 vote in favor of.
10. Determine date, time and possible agenda items for the next Board meeting. The next meeting is tentatively scheduled for July 6, 2016.
11. Adjourn. Commissioner Ortiz made a motion to adjourn. Commissioner Guerra seconded the motion. Motion carried by a 3/0 vote in favor of. Meeting was adjourned at 6:34 P.M.

ATTEST:

Ms. Yolanda Mora
Secretary

Ms. Gloria Salinas
Administrator