

**Bexar County
Emergency Services District No. 1
Meeting Minutes
April 18, 2017
6:00 P.M.**

The Bexar County Emergency Services District No. 1 conducted a Board Meeting at the Bexar County Emergency Services District No. 1 Office, located at 8275 FM 78, Suite 2, Converse, Texas 78109. The following was discussed;

1. Commissioner Hogan called the Bexar County Emergency Services District No. 1 Meeting to Order at 6:03 P.M. and established a quorum with Commissioners' Guerra and Ortiz present.
2. Citizen Forum (3 minute time limit per individual). There weren't any citizens signed up to speak during this segment.
3. Approval of the minutes from the February 24, 2017 meeting. (No meeting held in March). Commissioner Ortiz made a motion to approve the minutes. Commissioner Guerra seconded the motion. Motion carried by a 3/0 vote.
4. Chiefs Report. The Chief was unable to attend. This item was deferred until the next meeting.
5. Action to sign engagement letter from Sheffield, Trackwell & Rapp, LLC to conduct FY 2016 audit for the District. Commissioner Guerra made a motion approve the engagement letter from the new CPA to conduct the necessary audit. Commissioner Ortiz seconded the motion. Motion carried by a 3/0 vote.
6. Update on audit. There weren't any updates on this item.
7. Financial Report.
 - a. Review of the Financial Reports for the District. The Board reviewed the financial reports of the District and didn't have any questions.
 - b. Approval of payments for the District. Commissioner Guerra made a motion to approve the payments for the District. Commissioner Ortiz seconded the motion. Motion carried by a 3/0 vote.
8. Determine date, time and possible agenda items for the next Board meeting.
9. Adjourn. With no further business before the Board, Commissioner Ortiz made a motion to adjourn. Commissioner Guerra seconded the motion. Motion carried by a 3/0 vote. Meeting adjourned at 6:38 P.M.

ATTEST:

Mr. Eddie Ortiz
Secretary/Treasurer

Ms. Gloria Salinas
Administrator