

**Bexar County  
Emergency Services District No. 1  
Meeting Minutes  
August 29, 2018  
4:30 P.M.**

The Bexar County Emergency Services District No. 1 conducted a Board Meeting at the Bexar County Emergency Services District No. 1 Office, located at 8275 FM 78, Suite 2, Converse, Texas 78109. The following was discussed;

1. Commissioner Hogan called the Bexar County Emergency Services District No. 1 Meeting to Order at 4:42 P.M. and established a quorum with Commissioner Ortiz and Commissioner Guerra.
2. Citizen Forum (3-minute time limit per individual). No citizen signed up to speak.
3. Approval of the minutes from the July 31, 2018 meeting. Commissioner Ortiz made a motion to approve the July 31, 2018 meeting minutes. Commissioner Guerra seconded the motion. Motion carried by a 3/0 vote in favor of.
4. The Board President will open the 1st Public Hearing to the citizenry so that they may have the opportunity to express their views on a proposal to increase property taxes within the District. (3-minute time limit per individual.) The Board President opened the 1<sup>st</sup> Public Hearing to the citizenry. There weren't any citizens present at this meeting.
5. The Board President will close the 1st Public Hearing. The President closed the Public Hearing and stated that as a courtesy to our taxpayers, this item would be opened back up if a citizen showed up to express their views.
6. Announce the date, time and place of the meeting to adopt the Fiscal Year 2019 Budget and vote to set the 2018 Tax Rate. The President announced the date, time and place of the meeting to adopt the FY 2019 Budget and vote to set the 2018 Tax Rate.
7. Financial Report.
  - a. Review of the Financial Reports for the District. The Board reviewed the District's Financial Reports.
  - b. Approval of payments for the District. After reviewing the payments due for the month, Commissioner Guerra made a motion to approve payments for the District, including the 4<sup>th</sup> payment (\$184,676.75) to the City of Converse (service provider). Commissioner Ortiz seconded the motion. Motion carried by a 3/0 vote in favor of.
  - c. Discussion and appropriate action to encumber District funds. Commissioner Ortiz made a motion to encumber District funds as follows:

**\$ 147,000.00 for the payments that will be paid to the City of Converse for services provided to the District.**

**\$ 26,000.00 for the operational payments due to various vendors through the end of November 2018.**

**\$ 22,000.00 for the reserve account.**

**Commissioner Guerra seconded the motion. Motion carried by a 3/0 vote in favor of.**

- 8. Determine date, time and possible agenda items for the next Board meeting. The next meeting will be on September 5, 2018.**
- 9. Adjourn. With no further business before the Board, Commissioner Guerra made a motion to adjourn. Commissioner Ortiz seconded the motion. Motion carried by a 3/0 vote in favor of. Meeting adjourned at 5:00 P.M.**

**ATTEST:**

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**Robert Hogan, President**

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**Ms. Gloria Salinas, Administrator**