

**Bexar County
Emergency Services District No. 1
Meeting Minutes
February 24, 2017
6:00 P.M.**

The Bexar County Emergency Services District No. 1 conducted a Board Meeting at the Bexar County Emergency Services District No. 1 Office, located at 8275 FM 78, Suite 2, Converse, Texas 78109. The following was discussed;

1. Commissioner Hogan called the Bexar County Emergency Services District No. 1 Meeting to Order at 6:20 and establish a quorum with Commissioners' Guerra and Ortiz.
2. Citizen Forum (3- minute time limit per individual). There weren't any citizens present to speak during this segment.
3. Approval of the minutes from the December 5, 2016 meeting. (January meeting not held). Commissioner Ortiz made a motion to approve the minutes. Commissioner Guerra seconded the motion. Motion carried by a 3/0 vote in favor of.
4. Chief's Report. Chief Wendt said that it was a normal month except for the night when the tornado hit the area. The Fire Department is also looking for Part-Time fire fighters.
5. Action to remove Commissioner Mora for missing more than half of meeting. Because Commissioner Mora missed more than half of the monthly meetings during a calendar year that is required of a Board Member, under Sec.775.042 the Board had no choice but to remove Commission Mora from the Board. Commissioner Ortiz made a motion to remove Commissioner Mora for missing more than half of the meetings for the year. Commissioner Guerra seconded the motion. Motion carried by a 3/0 vote in favor of.
6. Discussion and appropriate action to select a Certified Public Accountant to perform FY 2016 audit. After discussing on which of the three CPA firms, the Board decided to go with Sheffield, Trackwell & Rapp, LLC firm. Commissioner Guerra motion to select Sheffield, Trackwell & Rapp, LLC Accounting firm to perform the District's FY 2016 audit. Commission Ortiz seconded the motion. Motion carried by a 3/0 vote in favor of.
7. Financial Report.
 - a. Review of the Financial Reports for the District. The Board reviewed the reports.
 - b. Approval of payments for the District. Commissioner Ortiz approved of payments for the District. Commissioner Guerra seconded the motion. Motion carried by a 3/0 vote in favor of.

- c. Approval to pay City of Converse (service provider) the balance of the 1st Qtr. Payment. Commissioner Guerra made a motion to pay the service provider the balance of the 1st quarter balance of \$100,000.00. Commissioner Ortiz seconded the motion. Motion carried by a 3/0 vote in favor of.
 - d, Approval to pay City of Converse (service provider) the 2nd Qtr. Payment in the amount of \$161,162.00. Commissioner Guerra motioned to pay City of Converse (service provider) the 2nd payment due in the amount of \$161,162.00. Commissioner Ortiz seconded the motion. Motion carried by a 3/0 vote in favor of.
- 9. Determine date, time and possible agenda items for the next Board meeting. The next meeting is tentatively scheduled for March 14, 2017.
 - 10. Adjourn. With all business completed, Commissioner Ortiz made a motion to adjourn. Commissioner Guerra seconded the motion. Motion carried by a 3/0 in favor. Meeting adjourned at 6:34 P.M.

ATTEST:

Robert Hogan
President

Ms. Gloria Salinas
Administrator