

**Bexar County  
Emergency Services District No. 1  
Meeting Minutes  
June 23, 2017  
6:00 P.M.**

The Bexar County Emergency Services District No. 1 conducted a Board Meeting at the Bexar County Emergency Services District No. 1 Office, located at 8275 FM 78, Suite 2, Converse, Texas 78109. The following was discussed;

1. Commissioner Hogan called the Bexar County Emergency Services District No. 1 Meeting to Order at 6:34 and establish a quorum with Commissioner Guerra and Commissioner Ortiz.
2. Citizen Forum (3-minute time limit per individual). There weren't any citizens signed up to speak during this segment.
3. Approval of the minutes from the April 18, 2017 meeting. (No meeting held in May). Commissioner Guerra made a motion to approve the minutes from June 23, 2017 meeting. Commission Ortiz seconded the motion. Motion carried by a 3/0 vote in favor of.
4. Chief's Report. Chief Wendt was unable to attend.
  - a. Monthly Run Report.
  - b. Upcoming events or any concerns regarding fire protection within the District.
5. Discussion and appropriate action on the review with the District's auditor of the FY 2016 Audit to be turned into the Bexar County Auditor's office by June 1, 2017. (Item carried over from the May agenda). Mr. Greg Rapp proceeded to explain the components that made up the Audit Report. A question and answer session followed. Overall the Audit Report was okay and with no findings what so ever.
  - a. Authorization to approve the District's FY 2016 Audit. Commissioner Ortiz made a motion to approve the District's FY 2016 Audit. Commissioner Guerra seconded the motion. Motion carried by a 3/0 vote in favor of.
  - b. Authorization for the District's administrator to turn in the FY 2016 report to the Bexar County Auditor's office prior to June 1, 2017. Commissioner Guerra authorized the District's administrator to turn in the FY 2016 Audit report to the Bexar County Auditor's office prior to June 1, 2017. Commissioner Ortiz seconded the motion. Motion carried by a 3/0 vote in favor of.
6. Preliminary Review of the FY 2018 Tax Accounts and possible tax revenues. This item was deferred.

**7. Financial Report.**

- a. Review of the Financial Reports for the District. The District reviewed the financials with the Administrator.
  - b. Approval of payments for the District. Commissioner Guerra approved the payments for the District. Commissioner Ortiz seconded the motion. Motion carried by a 3/0 vote in favor of.
  - c. Approval to pay City of Converse (service provider) the 3<sup>rd</sup> Qtr. Payment in the amount of \$161,162.00. Commissioner Ortiz approve to pay City of Converse (service provider) the 3<sup>rd</sup> qtr. Payment in the amount of \$ 161,162.00. Commissioner Guerra seconded the motion. Motion carried by a 3/0 vote in favor of.
8. Determine date, time and possible agenda items for the next Board meeting. The next Board meeting is tentatively scheduled for July 21, 2017.
9. Adjourn. With no further business before the Board, Commissioner Guerra made a motion to adjourn. Commissioner Ortiz seconded the motion. Motion carried by a 3/0 vote in favor of. Meeting was adjourned at 6:43 P.M.

**ATTEST:**

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**Robert Hogan, President**

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**Ms. Gloria Salinas, Administrator**