

**Bexar County
Emergency Services District No. 1
Meeting Minutes
May 25, 2018
4:30 P.M.**

The Bexar County Emergency Services District No. 1 conducted a Board Meeting at the Bexar County Emergency Services District No. 1 Office, located at 8275 FM 78, Suite 2, Converse, Texas 78109. The following was discussed;

1. Commissioner Hogan called the Bexar County Emergency Services District No. 1 Meeting to Order at 4:45 P.M. and established a quorum with Commissioner Ortiz and Commissioner Guerra.
2. Citizen Forum (3-minute time limit per individual). No citizen signed up to speak.
3. Approval of the minutes from the March 23, 2018 meeting. (no meeting held in April). Commissioner Guerra made a motion to approve the March 23, 2018 meeting minutes. Commissioner Ortiz seconded the motion. Motion carried by a 3/0 vote in favor of.
4. Chief's Report.
 - a. Monthly Run Report. The Board reviewed the Run Report and everything looked good.
 - b. Upcoming events or any concerns regarding fire protection within the District. R. Wendt, Fire Chief of the City of Converse, after many years of service to the community will be retiring in June 2018.
5. Financial Report.
 - a. Review of the Financial Reports for the District. Board reviewed the Financial Reports for the District.
 - b. Approval of payments for the District. Commissioner Guerra made a motion to approve payments for the District. Commissioner Guerra seconded the motion. Motion carried by a 3/0 vote in favor of.
 - c. Approval to pay the City of Converse (service provider) the Quarter payment for fire suppression provided to the District. Commissioner Ortiz made a motion to approve quarter payment to the City of Converse (service provider) in the amount of \$184,676.75. Commissioner Guerra seconded the motion. Motion carried by a 3/0 vote in favor of.
 - d. Discussion and approval to accept the FY 2017 Audit Report for the District. Commissioner Guerra motion to accept the FY 2017 Audit Report

for the District. Commissioner Ortiz seconded the motion. Motion carried by a 3/0 vote in favor of.

1. Authorization for the District's Administrator to submit the Audit Report to the Bexar County Auditor's office prior to June 1, 2018. Commissioner Ortiz made a motion authorizing for the District's Administrator to submit the Audit Report to the Bexar County Auditor's prior to June 1, 2018. Commissioner Guerra seconded the motion. Motion passed by a 3/0 vote in favor of.
6. Determine date, time and possible agenda items for the next Board meeting. The next Board meeting is tentatively scheduled for June 22, 2018.
7. Adjourn. With no further business before the Board, Commissioner Ortiz made a motion to adjourn. Commissioner Guerra seconded the motion. Motion carried by a 3/0 vote in favor of.

ATTEST:

Gloria Salinas,
Administrator

Robert Hogan, President