

**Bexar County
Emergency Services District No. 1
Meeting Minutes
October 20, 2017
6:00 P.M.**

The Bexar County Emergency Services District No. 1 conducted a Board Meeting at the Bexar County Emergency Services District No. 1 Office, located at 8275 FM 78, Suite 2, Converse, Texas 78109. The following was discussed;

1. Commissioner Hogan called the Bexar County Emergency Services District No. 1 Meeting to Order at 6:12 P.M. and establish a quorum with Commissioner Guerra and Commissioner Ortiz.
2. Citizen Forum (3-minute time limit per individual). No citizen signed up to speak.
3. Approval of the minutes from the September 8, 2017 meeting. Commissioner Guerra made a motion to approve the September 8, 2017 meeting. Commissioner Ortiz seconded the motion. Motion carried by a 3/0 vote in favor of.
4. Chief's Report. Chief Wendt was unable to attend.
 - a. Monthly Run Report.
 - b. Upcoming events or any concerns regarding fire protection within the District.
5. Approval to sign engagement letter with Sheffield, Trackwell & Rapp, LLC Certified Public Accountants, the District's Auditors, to begin the FY 2017 Audit as required by the Texas Health & Public Safety Code 775. Commissioner Guerra made a motion to approve signing the engagement letter with Sheffield, Trackwell & Rapp, LLC Certified Public Accountants, the District's Auditors, to begin the FY 2017 Audit as required by the Texas Health & Public Safety Code 775. Commissioner Ortiz seconded the motion. Motion carried by a 3/0 vote in favor of.
6. Financial Report.
 - a. Review of the Financial Reports for the District. The Board reviewed the financials for the month. Commissioner Hogan did let the Board know that the website payment is for two years instead of one. It will affect next year's Budget.
 - b. Approval of payments for the District. Commissioner Guerra made a motion to approve payments for the District. Commissioner Ortiz seconded the motion. Motion carried by a 3/0 vote in favor of.

7. Determine date, time and possible agenda items for the next Board meeting. The next Board meeting is tentatively scheduled for November 10, 2017. Also, a partial 1st quarter payment is due to the District's service provider.
8. Adjourn. With no further business before the Board, Commissioner Guerra made a motion to adjourn. Commissioner Ortiz seconded the motion. Motion carried by a 3/0 vote in favor of Meting was adjourned at 6:20 P.M.

ATTEST:

Robert Hogan, President

Ms. Gloria Salinas
Administrator