

**Bexar County
Emergency Services District No. 1
Meeting Minutes
May 7, 2019
5:00 P.M.**

The Bexar County Emergency Services District No. 1 conducted a Board Meeting at the Bexar County Emergency Services District No. 1 Office, located at 8275 FM 78, Suite 2, Converse, Texas 78109. The following was discussed;

1. Commissioner Hogan called the Bexar County Emergency Services District No. 1 Meeting to Order at 5:05 pm and established a quorum with Commissioner Ortiz and Commissioner Murphy.
2. Citizen Forum (3-minute time limit per individual). No citizens present to speak.
3. Approval of the minutes from the April 16, 2019 meeting. Commissioner Ortiz made a motion to approve the minutes from April 16, 2019. Commissioner Murphy seconded the motion. Motion carried by a 3/0 vote in favor of.
4. Election of Officers. **This item was deferred.**
 - a. Authorization to sign new bank signature cards.
 - b. Authorization to allow the Board President and Secretary to execute the approval of these meeting minutes immediately following this meeting for the purpose of obtaining and signing new bank signature cards
5. Chief's Report.
 - a. Run Report. The Chief gave handouts that showed the District with 44.24% of runs, 74.8% medical and 14.65% fire.
 - b. Upcoming events. There will be a live fire training on the last week of May and the Officers Blue Card exam in San Marcos.
6. Update on any contract negotiations with the City of Converse related to the existing Fire Suppression and First Responder Interlocal Agreement. Commissioners Hogan and Murphy will be meeting with Ms. Piatt, Converse City Manager on Tuesday, May 14, 2019.
7. Financial Report.
 - a. Review of the Financial Reports for the District. Board reviewed the Financials. Everything looking good.

- b. Approval of payments for the District. Commissioner Murphy made a motion to approve the payments for the District. Commissioner Ortiz seconded the motion. Motion carried by a 3/0 in favor of.
- 8. Review of the FY 2018 Annual Audit. Mr. Greg Rapp, C.P.A of Sheffield, Trackwell & Rapp, LLC went over the audit with the Board and answered a few questions that the Board asked about.
 - a. Authorization to approve the FY 2018 Audit. Commissioner Murphy made a motion to approve the FY 2018 Audit. Commissioner Ortiz seconded the motion. Motion carried by a 3/0 vote in favor of.
 - b. Authorization to submit the FY 2018 Audit to the County Auditor's Office. Commissioner Ortiz Authorized to submit the FY 2018 Audit to the County Auditor's office. Commissioner Murphy seconded the motion. Motion carried by a 3/0 vote in favor of.
- 9. Determine date, time and possible agenda items for the next Board meeting. The next Board meeting is tentatively scheduled for June 4, 2019.
- 10. Adjourn. With no further business before the Board, Commissioner Murphy made a motion to adjourn the meeting. Commissioner Ortiz seconded the motion. Motion carried by a 3/0 vote in favor of. Meeting was adjourned at 5:29 pm.

ATTEST:

**Robert Hogan,
President**

**Gloria Salinas,
Administrator**