

**Bexar County  
Emergency Services District No. 1  
Meeting Notice  
November 19, 2019  
5:00 P.M.**

**The Bexar County Emergency Services District No. 1 will conduct a meeting at the Bexar County Emergency Services District No. 1 Office, located at 8275 FM 78, Suite 2, Converse, Texas 78109. The following will be discussed;**

1. Call the Bexar County Emergency Services District No. 1 Meeting to Order and establish a quorum.
2. Citizen Forum. (3-minute time limit per individual.)
3. Approval of the meeting minutes from the September 9, 2019 meeting. (No meeting in October.)
4. Presentation by Mr. Chris Herrera of the Bexar County Fire Marshal's Office related to boundary issues.
5. Chief's Report.
  - a. Run Report.
  - b. Upcoming events.
6. Discussion, update and appropriate action related to the Interlocal Agreement with the City of Converse.
7. Appropriate action to transfer from Commissioner Hogan to the ESD No. 1 Administrator full access to the website, email accounts and domain name(s) from GoDaddy or any other internet service provider so that the District's website can be updated and brought to State compliance.
  - a. Approval to purchase or extend web hosting from GoDaddy for the next 12 months.
8. Discussion and appropriate action on the selection of an auditor to begin the FY 2019 Audit for the District.
  - a. Hiring of a temporary bookkeeper to compile and verify the fiscal year end income, expenditures and prepare the financials prior to the FY 2019 Audit.
9. Financial Reports.
  - a. Review of the Financial Reports for the District.
  - b. Approval of payments for the District through November 30, 2019.

- c. Approval to pay a partial 1<sup>st</sup> quarter payment to the City of Converse (service provider).
  - d. Approval to certify the 2019 Tax Roll as presented by the Bexar County Appraisal District to ESD No. 1.
- 10. Determine date, time and possible agenda items for the next Board meeting.
- 11. Adjourn.

**The above notice was posted at the Bexar County Courthouse and at the District's office located at 8275 FM 78, Suite 2, Converse, Texas 78109 before 5:00 P.M., November 15, 2019.**

**Note: The Board may retire to Executive Session any time between the meeting's opening and adjournment to discuss items listed on the agenda for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code and/or discussion of real estate acquisition pursuant to Chapter 551.072 of the Texas Government Code. Action, if any, will be taken in open session.**