

**Bexar County
Emergency Services District No. 1
Special Meeting Minutes
May 29, 2015
7:00 P.M.**

The Bexar County Emergency Services District No. 1 conducted a Board Meeting at the Bexar County Emergency Services District No. 1 Office, located at 8275 FM 78, Suite 2, Converse, Texas 78109. The following was discussed;

1. Commissioner Hogan called the Bexar County Emergency Services District No. 1 Meeting to Order at 7:00 P.M. and established a quorum. Commissioner Ortiz was working out of town and unable to attend.
2. Citizen Forum (3 minute time limit per individual). There were no citizens who signed up to speak during this segment.
3. Workshop.
 - A. Call the Workshop to Order. Commissioner Hogan called the Workshop to order at 7:01 P.M. and established a quorum.
 - B. Discussion with the District's Auditor concerning the FY 2014 Audit Report. Ms. Margaret Nixon passed out the Annual Financial Report to each Board member and proceeded to explain the components that made up FY 2014 Audit Report. A Question & Answer session followed. Overall the ESD No. 1 Audit Report was okay and with no findings what so ever.
 - C. Adjourn. Commissioner Mora made a motion to adjourn the Workshop. Commissioner Guerra seconded the motion. Motion carried by a 4/0 vote in favor of. Workshop adjourned at 7:48 P.M.
4. Discussion, updates and/or appropriate action on the following;
 - a. Authorization to accept the FY 2014 Audit Report and for the Administrator to deliver the audit report to the Bexar County Auditor's Office on June 1, 2015. Commissioner Mora made a motion to accept the FY 2014 Audit Report and to authorize the Administrator to deliver the audit report to the Bexar County Auditor's Office on June 1, 1015. Commissioner Guerra seconded the motion. Motion carried by a 4/0 vote in favor of.
 - b. Authorization to approve policies and procedures related to the operations of the District. The Board reviewed all of the policies and procedures. Commissioner Mora made a motion to authorize the approval of the policies and procedures related to the operations of the District. Commissioner Guerra seconded the motion. Motion carried by a 4/0 vote in favor of.
 - c. Authorization to sign new signature cards at Frost Bank. Commissioner Mora made a motion to authorize the signing of new signature cards at Frost Bank. Commissioner Guerra. Seconded the motion. Motion carried by a 4/0 vote in favor of.

5. Adjourn. Commissioner Guerra made a motion to adjourn the meeting. Commissioner Mora seconded the motion. Motion carried by a 4/0 vote in favor of. Meeting was adjourned at 7:57 P.M.

ATTEST:

Ms. Yolanda Mora

Ms. Gloria Salinas
Administrator