

**Bexar County
Emergency Services District No. 1
Meeting Minutes
May 6, 2015
6:00 P.M.**

The Bexar County Emergency Services District No. 1 conducted a Board Meeting at the Bexar County Emergency Services District No. 1 Office, located at 8275 FM 78, Suite 2, Converse, Texas 78109. The following was discussed;

1. Commissioner Ortiz called the Bexar County Emergency Services District No. 1 Meeting to Order at 6:05 P.M. and established a quorum. Commissioner Mora arrived at 6:11 P.M. (After agenda item 7, the Board went back to item 3 to proceed with the Election of Officers.)
2. Citizen Forum (3 minute time limit per individual). One citizen spoke during this segment and thanked the Board for the job that they were doing.
2. Election of Officers. Commissioner Ortiz nominated the following slate.

Commissioner Hogan	President
Commissioner Guerra	Vice-President
Commissioner Mora	Secretary
Commissioner Maldonado	Treasurer
Commissioner Ortiz	Asst. Treasurer

With no discussion. Commissioner Mora made a motion to approve the Officer slate as stated above. Commissioner Maldonado seconded the motion. Motion carried by a 5/0 vote in favor of.

4. Approval of the March 5, 2015 Meeting Minutes. (No meeting held in April). Commissioner Hogan made a motion to approve the minutes. Commissioner Guerra seconded the motion. Motion carried by a 5/0 vote in favor of.
5. Approval to sign new bank cards with Frost Bank. Commissioner Ortiz made motion to sign the new bank signature cards. Commissioner Maldonado seconded the motion. Motion carried by a 5/0 vote in favor of.
6. Discussion, updates and/or action on the following items;
 - a. Required NIMS training for ESD Board members. Commissioner Hogan informed the Board what NIMS was and how it would be required for the Board members to take within the next 60 days per the County.
 - b. Authorization for the Administrator to submit the FY 2014 Audit Report to the County Auditor's office. Commissioner Hogan made a motion authorizing the administrator to submit the FY2014 Audit Report to the County Auditor's office. Commissioner Maldonado seconded the motion. Motion carried by a 5/0 vote in favor of.
7. Chief's Run Report. The City of Converse Fire Chief was present at the meeting and gave the Board a summary of the number of calls within the ESD No. 1 area and how EMS now makes the bulk of the calls over the fire structure incidents. The Board had a few questions which were answered by the Chief.

8. Financial Report.

- a. **Review of the Financial Reports for the District. The Board reviewed the financial report with the administrator.**
- b. **Approval of payments for the District. Commissioner Guerra made a motion to approve the payments on behalf of the District. Commissioner Mora seconded the motion. Motion carried by a 5/0 vote in favor of.**
- c. **Approval of quarter payment due to the City of Converse (service provider). Commissioner Ortiz made a motion to make the quarterly payment to the City of Converse for \$ 128,156.00. Commissioner Mora seconded the motion. Motion carried by a 5/0 vote in favor of.**

9. Determine date, time and possible agenda items for the next Board Meeting. The next Board meeting is tentatively scheduled for June 3, 2015.

10. Adjourn. With no further business before the Board, Commissioner Mora made a motion to adjourn. Commissioner Guerra seconded the motion. Motion carried by a 5/0 vote in favor of. Meeting was adjourned at 6:29 P.M.

ATTEST:

Ms. Yolanda Mora
Secretary

Ms. Gloria Salinas
Administrator