

**Bexar County  
Emergency Services District No. 1  
Meeting Minutes  
January 12, 2022  
5:30 P.M.**

**The Bexar County Emergency Services District No. 1 conducted a meeting on January 12, 2022 at the Bexar County Emergency Services District No. 1 located at 8275 FM 78, Suite 2, Converse, Texas 78109 and the following was discussed;**

1. Commissioner Murphy called Bexar County Emergency Services District No. 1 Meeting to Order at 5:31 P.M. and established a quorum. Commissioner Hogan did not attend.
2. Citizen Forum. (3-minute time limit per individual.) There weren't any citizens present during this segment.
3. Chief's Report.
  - a. Run Report. Chief Valdez produce the Converse Annual Report to the Board and reviewed it with the Board and answered questions that were asked by the Board.
  - b. Upcoming events. The Chief had to leave at this time due to a previous engagement. (Reviewing of the Annual Report was lengthy)
4. Approval of the December 8, 2021 meeting minutes. Commissioner Galindo made a motion to approve the December 8, 2021 minutes. Commissioner George seconded the motion. Motion carried by a 4/0 vote.
5. Discussion and action on contract payments to the City of Converse per contract and possible adjustments to same. This item was deferred.
6. Financial Reports.
  - a. Review of the Financial Reports for the District. The Board reviewed the financial Reports of the District.
  - b. Approval of payments for the District through January 31, 2022. Commissioner Ortiz made a motion to approve payment for the District through January 31, 2022. Commissioner George seconded the motion. Motion carried by a 4/0 vote.
7. Determine date, time and possible agenda items for the next Board meeting. The next Board meeting is tentatively scheduled for February 9, 2022 at 5:30 P.M.
8. Adjourn. With no further business before the Board, Commissioner Ortiz made a motion to adjourn. Commissioner George seconded the motion. Motion carried by a 4/0 vote. Meeting was adjourned at 6:20 P.M.

**ATTEST:**

**Ms. Gloria Salinas, Administrator**

**Ms. Stacy George, Secretary/ Treas.**

**Bexar County  
Emergency Services District No. 1  
Workshop Minutes  
May 5, 2022  
5:00 P.M.**

**The Bexar County Emergency Services District No. 1 conducted a Workshop on May 5, 2022 at the Bexar County Emergency Services District No. 1 office located at 8275 FM 78, Suite 2, Converse, Texas 78109 and the following was discussed;**

1. Commissioner Murphy called the Bexar County Emergency Services District No. 1 Workshop to Order at 5:00 P.M. and established a quorum. Commissioner Hogan did not attend.
2. Board will review the Texas Health & Public Safety Code 775 and attorney's recommendations from the annual SAFE-D conference to ensure that the District is in compliance with the Statute. After much discussion between the Board members, it was found that the Board needs to come up with a manual for employees and hire a C.P.A for quarter reports that would assist with the audit report.
3. Adjourn. Commissioner Ortiz made a motion to adjourn. Commissioner Galindo seconded the motion. Motion carried by a 4/0 vote. Meeting was adjourned at 6:16 P.M.

**ATTEST:**

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**Stacy George,  
Secretary / Treasurer**

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**Ms. Gloria Salinas, Administrator**

8. Determine date, time and possible agenda items for the next Board meeting. The next Board meeting is tentatively scheduled for November 8, 2022 at 5:30 P.M.
9. Adjourn. With no further business before the Board, Commissioner Ortiz made a motion to adjourn. Commissioner George seconded the motion. Motion carried by a 4/0 vote.

**ATTEST:**

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**Stacy George,**  
**Secretary/Treasurer**

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**Gloria Salinas,**  
**Administrator**

**Bexar County  
Emergency Services District No. 1  
Meeting Minutes  
October 11, 2022  
6:00 P.M.**

**The Bexar County Emergency Services District No. 1 conducted a meeting on October 11, 2022 at the Bexar County Emergency Services District No. 1 office located at 8275 FM 78, Suite 2, Converse, Texas 78109 and the following was discussed;**

1. Commissioner Murphy called the Bexar County Emergency Services District No. 1 Meeting to Order at 6:12 P.M. and established a quorum with Commissioners George, Ortiz and Galindo. Commissioner Hogan did not attend.
2. Citizens Forum (3-minute time limit per individual). There were no citizens that signed up to speak during this item.
3. Approval of the minutes from September 30, 2022 meeting. Commissioner Ortiz made a motion to approve the minutes from September 30, 2022 meeting. Commissioner George seconded the motion. Motion carried by a 4/0.
4. Chief's Report.
  - a. Run Report. 425 total runs for the month with 179 for ESD area and 246 for Converse.
  - b. Upcoming events. The Chief spoke about the parade and also about training events for the Fire Fighters. He also spoke about National Nights Out and that the fire fighters were trying to go to as many neighborhoods as possible. October is Fire Safety Month. The fire fighters will be taking the vehicles to area schools and speak with the children on safety and showing them the features of fire trucks.
5. Financial Reports.
  - a. Review of the financial reports for the District. The Board reviewed the financial reports and were satisfied with the numbers.
  - b. Approval to pay the District's bills. Commissioner George made a motion to approve payments for the District. Commissioner Galindo seconded the motion. Motion carried by a 4/0 vote.
6. Discussion on the District's Administrator job evaluation. This item was deferred.
7. Possible action related to the District's Administrator's job evaluation. This item was deferred.

8. Adjourn. Commissioner Murphy called for a motion to adjourn the meeting at 5:54 P.M. Commissioner Galindo made a motion. Commissioner Ortiz seconded the motion. Motion carried by a 4/0 vote.

ATTEST:

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Ms. Stacy George,  
Secretary/Treasurer

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Gloria Salinas,  
Administrator

**Bexar County  
Emergency Services District No. 1  
Meeting Minutes  
November 8, 2022  
5:30 P.M.**

**The Bexar County Emergency Services District No. 1 conducted a meeting on November 8, 2022 at the Bexar County Emergency Services District No. 1 office located at 8275 FM 78, Suite 2, Converse, Texas 78109 and the following was discussed;**

1. Commissioner Murphy called the Bexar County Emergency Services District No. 1 Meeting to Order at 5:30 P.M. and established a quorum with Commissioners George, Ortiz and Galindo. Commissioner Hogan did not attend.
2. Citizens Forum (3-minute time limit per individual). There were no citizens that signed up to speak during this item.
3. Approval of the minutes from October 11, 2022 meeting. Commissioner Ortiz made a motion to approve the minutes from October 11, 2022 meeting. Commissioner George seconded the motion. Motion carried by a 4/0 vote.
4. Chief's Report. The Chief let the Board know about the \$40,243.36 payment made to the City of Converse was placed into the general fund but he will be requesting that it be used for fencing for the Fire Dept. to protect vehicles of the fire fighters.
  - a. Run Report. Chief Valdez reported that there were 469 calls for the month. 187 was for the District while 828 was for Converse.
  - b. Upcoming events. Chief Valdez reminded the Board of Pancake with Santa event on December 10<sup>th</sup>.
5. Financial Reports.
  - a. Review of the financial reports for the District. The Board reviewed the financial reports for the District.
  - b. Approval to pay the District's bills. All bills were reviewed by the Board. Commissioner Galindo made a motion to approve to pay the District's bills. Commissioner George seconded the motion. Motion carried by a 4/0 vote in favor.
6. Appointment of two Commissioners to meet with the District's Administrator to evaluate her job performance and report back to the Board. Commissioner Ortiz and Commissioner Murphy will meet with the District's Administrator for evaluation.
7. Determine date, time and possible agenda items for the next Board meeting. The meeting is tentatively set for December 13, 2022.

- b.** Approval to pay the District's bills. Bills were reviewed by the Board.  
Commissioner Ortiz made a motion to approve to pay the District's bills.  
Commissioner George seconded the motion. Motion carried by a 3/0 vote in favor.
- 8.** Determine date, time and possible agenda items for the next Board meeting. The meeting is tentatively set for February 15, 2023 at 5:30 P.M.
- 9.** Adjourn. Commissioner Murphy called for a motion to adjourn the meeting at 6:29 P.M. Commissioner George made a motion to adjourn the meeting. Commissioner Ortiz seconded the motion. Motion carried by a 3/0 vote.

**ATTEST:**

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Ms. Stacy George,  
Secretary/Treasurer

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Ms. Gloria Salinas  
Administrator

**Bexar County  
Emergency Services District No. 1  
Meeting Notice  
December 13, 2022  
5:30 P.M.**

*No Meeting  
No Quorum*

**The Bexar County Emergency Services District No. 1 will conduct a meeting on December 13, 2022 at the Bexar County Emergency Services District No. 1 office located at 8275 FM 78, Suite 2, Converse, Texas 78109 and the following will be discussed;**

1. Call the Bexar County Emergency Services District No. 1 Meeting to Order and establish a quorum.
2. Citizens Forum (3-minute time limit per individual).
3. Approval of the minutes from November 8, 2022 meeting.
4. Chief's Report.
  - a. Run Report.
  - b. Upcoming events.
5. Presentation by Commissioner Postert, ESD No. 5 Board President, on the 2023 Legislative Agenda and the possible formation of an association of Bexar County Emergency Services Districts'. A question and answer session may follow.
6. Financial Reports.
  - a. Review of the financial reports for the District.
  - b. Approval to pay the District's bills.
7. Determine date, time and possible agenda items for the next Board meeting.
8. Adjourn.

**The above notice was posted at the Bexar County Courthouse and at the District's office located at 8275 FM 78, Suite 2, Converse, Texas 78109 before 5:00 P.M., December 9, 2022.**

**Note: The Board may retire to Executive Session any time between the meeting's opening and adjournment to discuss items listed on the agenda for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code and/or discussion of real estate acquisition pursuant to Chapter 551.072 of the Texas Government Code. Action, if any, will be taken in open session.**



**Bexar County  
Emergency Services District No. 1  
Meeting Minutes  
January 10, 2023  
5:30 P.M.**

**The Bexar County Emergency Services District No. 1 conducted a meeting on January 10, 2023 at the Bexar County Emergency Services District No. 1 office located at 8275 FM 78, Suite 2, Converse, Texas 78109 and the following was discussed;**

1. Commissioner Murphy called the Bexar County Emergency Services District No. 1 Meeting to Order at 5:32 P.M. and established a quorum with Commissioners George and Ortiz. Commissioners Hogan and Galindo did not attend.
2. Citizens Forum (3-minute time limit per individual). There were no citizens that signed up to speak during this item.
3. Approval of the minutes from November 8, 2022 meeting. (No meeting held in December). Commissioner Ortiz made a motion to approve the minutes from November 8, 2022 meeting. Commissioner George seconded the motion. Motion carried by a 3/0 vote.
4. Chief's Report.
  - a. Run Report. Chief Valdez updated the Board with the number of calls in the ESD District.
  - b. Upcoming events. No upcoming events at this time.
5. Presentation by Commissioner Postert, ESD No. 5 Board President, on the 2023 Legislative Agenda and the possible formation of an association of Bexar County Emergency Services Districts. A question and answer session may follow. Commissioner Postert was unable to attend. This item was Tabled.
6. Discussion and Appropriate Action on attending the annual SAFE-D Conference scheduled for February 2<sup>nd</sup> thru 4<sup>th</sup> at the Kalahari Resort and Convention Center. Commissioner George made a motion to pay each Commissioner attending the conference \$150.00 per diem for three days and will be a max of \$450.00. Furthermore, mileage to the site and back to San Antonio will be reimbursed at the 2023 IRS rate of 65.5 cents. No other expenses will be reimbursed. Commissioner Ortiz seconded the motion. Motion carried by a 3/0 vote in favor.
7. Financial Reports.
  - a. Review of the financial reports for the District. The Board reviewed the Financial Reports.

**Bexar County  
Emergency Services District No. 1  
Meeting Notice  
February 15, 2023  
5:30 P.M.**

*MARCH  
meeting to  
be held on  
march  
21st*

The Bexar County Emergency Services District No. 1 will conduct a meeting on February 15, 2023 at the Bexar County Emergency Services District No. 1 office located at 8275 FM 78, Suite 2, Converse, Texas 78109 and the following will be discussed;

1. Call the Bexar County Emergency Services District No. 1 Meeting to Order and establish a quorum.
2. Citizens Forum (3-minute time limit per individual).
3. Approval of the minutes from January 10, 2023 meeting.
4. Chief's Report.
  - a. Run Report.
  - b. Upcoming events.
5. Review and discuss conference sessions that each Commissioner attended at the annual SAFE-D Conference 2023.
6. Financial Reports.
  - a. Review of the financial reports for the District.
  - b. Approval to pay the District's bills.
    1. Approval to pay 2<sup>nd</sup> qtr. Payment to the City of Converse (service provider).
7. Determine date, time and possible agenda items for the next Board meeting.
8. Adjourn.

The above notice was posted at the Bexar County Courthouse and at the District's office located at 8275 FM 78, Suite 2, Converse, Texas 78109 before 5:00 P.M., February 10, 2023.

**Note: The Board may retire to Executive Session any time between the meeting's opening and adjournment to discuss items listed on the agenda for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code and/or discussion of real estate acquisition pursuant to Chapter 551.072 of the Texas Government Code. Action, if any, will be taken in open session.**