

**Bexar County
Emergency Services District No. 1
Meeting Minutes
May 25, 2023
5:30 P.M.**

The Bexar County Emergency Services District No. 1 conducted a meeting on May 25, 2023 at the Bexar County Emergency Services District No. 1 office located at 8275 FM 78, Suite 2, Converse, Texas 78109 and the following will be discussed;

1. Commissioner Murphy called the Bexar County Emergency Services District No. 1 Meeting to Order at 5:33 P.M. and established a quorum with Commissioners' Ortiz, George and Galindo.
2. Citizens Forum (3-minute time limit per individual). No one signed up to speak.
3. Approval of the minutes from April 11, 2023 meeting. Commissioner George made a motion to approve the minutes from April 11, 2023. Commissioner Galindo seconded the motion. Motion carried by a 4/0 vote.
4. Chief's Report.
 - a. Run Report. Chief Valdez reported that there were a total of 417 calls for the month with 166 calls for the ESD area.
 - b. Upcoming events. The Chief invited the Board to attend their Memorial Day event. CFD is still collecting shoes for the American Legion Post 593.

Commissioner Ortiz took over the meeting.

5. Presentation by the District's Auditor of the FY 2022 annual audit. Margaret Nixon, C.P.A., explained the FY 2022 audit to the Board in detail. Questions were asked about the audit and M. Nixon, C.P.A. answered them to the Board's satisfaction.
 - a. Approval of the 2022 Audit Report. Commissioner Galindo made a motion to approve the FY 2022 Audit Report. Commissioner George seconded the motion. Motion carried by a 4/0 vote.
 - b. Authorization for the District's Auditor to submit the 2022 Audit Report to the Bexar County Auditor's Office. Commissioner George made a motion to authorize for the District's auditor to submit the 2022 Audit Report to the Bexar County Auditor's Office. Commissioner Galindo seconded the motion. Motion carried by a 4/0 vote.
6. Discussion and action on selecting a fire resistant cabinet. The Board reviewed all the different sizes of fire resistant cabinets and made their choice. The District's Administrator will place the order. Commissioner Murphy made a motion to purchase a fire resistant cabinet for the office. Commissioner George seconded the motion. Motion

carried by a 4/0 vote.

7. Financial Reports.

- a.** Review of the financial reports for the District. The Board reviewed the financial Reports.
- b.** Approval to pay the District's bills. Commissioner George made a motion to pay the District's bills. Commissioner Galindo seconded the motion. Motion carried by a 4/0 vote.

8. Determine date, time and possible agenda items for the next Board meeting. The next meeting is tentatively scheduled for June 13, 2023 at 5:00 P.M.

9. Adjourn. With no further business before the Board, Commissioner Galindo made a motion to adjourn. Commissioner George seconded the motion. Motion carried by a 4/0 vote. Commission Ortiz adjourned the meeting at 6:57 P.M.

ATTEST:

Ms. Stacy George,
Secretary, Treasurer

Ms. Gloria Salinas
Administrator

