

**Bexar County
Emergency Services District No. 1
Meeting Minutes
December 14, 2023
6:00 P.M.**

The Bexar County Emergency Services District No. 1 conducted a meeting on December 14, 2023 at the Bexar County Emergency Services District No. 1 office located at 8275 FM 78, Suite 2, Converse, Texas 78109 and the following was discussed;

1. Commissioner Murphy called the Bexar County Emergency Services District No. 1 Meeting to Order at 6:02 P.M. and established a quorum with Commissioners' Ortiz and George present.
2. Citizens Forum (3-minute time limit per individual). There weren't any citizens present during the Forum.
3. Chief's Report.
 - a. Run Report. The run report was presented to the Board for their review.
 - b. Events. There was not any update for this section.
4. Discussion and appropriate action on attending the 22nd Annual SAFE-D Conference scheduled for February 22th-24th, 2024 at Irving Convention Center in Irving, Texas. The Board was not able to determine who might be able to attend the annual conference. However, Commissioner Ortiz made a motion to approve and pay for any of the members that may be able to attend with having to delay registration. Commissioner George seconded the motion. Motion carried by a 3/0 vote in favor.
5. Discussion and action on retention of Mario Llano to assist the District in a possible Sales and Use Tax election in 2024 for educational materials. After a presentation from Mr. Llano on assisting the District with educational materials and meeting with HOA homeowners within the District, Commissioner George made a motion to retain Mr. Llano to provide his services to the District. Commissioner Ortiz seconded the motion. Motion carried by a 3/0 vote in favor.
6. Discussion and action on execution of contract for possible property purchase and authorize President Murphy or other appropriate official to execute same. At 6:28 P.M., the Board went into closed session to discuss the contract for the possible property purchase. When the Board went back into open session, Commissioner George made a motion to proceed as discussed in closed session. Commissioner Ortiz seconded the motion. Motion carried by a 3/0 vote in favor.
7. Discussion and possible action on retaining a Firm to assist the District in doing its due diligence on the proposed property. After discussion on a firm doing due diligence on the proposed property on behalf of the District, Commissioner Ortiz made a motion to hire and retain the services of Force Asset Management. Commissioner George seconded the

motion. Motion carried by a 3/0 vote in favor.

8. Financial Reports.

- a. Review of the Financial Reports for the District. The financial reports were reviewed by the Board. The Board was satisfied with the current financial statement.
- b. Approval to pay the bills for the District. Commissioner Stacy made a motion to approve payment of the bills. Commissioner Ortiz seconded the motion. Motion carried by a 3/0 vote in favor.

9. Determine date, time and possible agenda items for the next Board meeting. The next regularly scheduled meeting is set for January 9, 2024.

10. Adjourn. With no further business before the Board, Commissioner Ortiz made a motion to adjourn. Commissioner George seconded the motion. Motion carried by a 3/0 vote in favor. Meeting was adjourned at 6:48 P.M.

ATTEST:

Stacy George
Secretary/Treasurer

Gloria Salinas
Administrator